

Victoria Tower – Access Terms and Conditions

1. The key will only be made available to responsible persons who are over 18 and can show proof of identity.
2. The key will be loaned out for a maximum of **30 minutes**
3. Not more than 8 persons will be allowed access at any one time.
4. On entering, the door at the bottom must be **locked**.
The Museum has another entry key if emergency access is required.
5. Do not pass the key on to people who come in whilst you are in the tower.
6. On no account must any of the windows be opened.
7. The lights must be turned off before leaving and the door locked.
8. Any damage to property or injury must be reported when returning the key.
9. Smoking, eating or drinking in the building is not permitted.
10. The door on the fourth floor leading to the balcony must be closed and bolted before leaving.
11. On no account should any persons attempt to access the floor immediately above the balcony.
12. In the event of an emergency contact can be made with the Fire Station using the phone at the base of the stairs but this phone must not be used for any other purpose.
13. The Key must be signed back in at Guernsey Museum **at least 15 minutes before its scheduled closing time (5pm in summer, 4pm in winter).**

Note

The States of Guernsey reserves the right to refuse admission to the Tower and will seek recovery of costs in respect of any damage caused to the premises.

Registered accredited guides who maintain a policy of public liability insurance cover in respect of their business can be issued with a key upon request (subject to a small charge for supply).

I have read and understand the Victoria Tower Access Terms and Conditions.

Signed _____ Print name _____

Date _____ Tel. no. _____